



**Pets as Therapy, South Africa**  
**Official Minutes of the 12<sup>th</sup> Annual General Meeting**  
**7 June 2014**

*Pinelands North Primary School, Pinelands, Cape*

**1. Welcome and overview**

Charmaine French, the MC for the day, welcomed everyone to the 12<sup>th</sup> Annual General Meeting, with a special welcome for the numerous PAT dogs that were in attendance.

**2. Attendance & Apologies**

Please see Attachment A for list of 47 attendees and 18 apologies.

**3. Approval of minutes from last meeting**

No objections to the minutes of the AGM held on 1 June 2013, distributed before this AGM and available on the PAT website, were raised. Marieanna le Roux proposed acceptance of the minutes, seconded by Avril Cronje.

**4. Chair's Report**

Marieanna le Roux welcomed all the volunteers and visitors to the AGM. The year since the last AGM had been an eventful and positive year and could be measured by the increase in volunteers, new institutions and media coverage the charity has had. Marieanna gave an overview, as follows:

- a) 13 new volunteers had signed up, been assessed and were now official PAT visitors;
- b) 13 new institutions were assessed
- c) PAT had been in the media on several occasions:
  - a. Television:
    - i. Kyknet's "Woef & Kie" presentation with Marieanna le Roux and Nici Reed with Juno
    - ii. SABC 3 "Expresso" presentation with Marieanna le Roux and Mariette du Toit with Lilly.
  - b. Print Media:
    - i. PATing a pooch brings out smiles. Tyger Burger, 16 Oct 2013 (Northern Suburbs)
    - ii. Bark for Life. Mossel Bay Advertiser (George)
    - iii. A boy's best friend, You Magazine, 20 March 2014, p. 100



- iv. More than just a pet. Child Magazine March 2014. P.16-17
- v. Share the love. Does your cat have what it takes to be a therapy cat? AnimalTalk November 2013, pp. 31-31. (Andie & Andrew Chandler and Sebastian the cat)
- vi. Therapy dogs touch lives. AnimalTalk, June 2014, pp. 19-23. (Glenda Walters & Sebastian)

c. Talks/events

- i. Somerset West Hospice
- ii. Vondi's, Sea Point
- iii. Huis Vonke, Social club
- iv. On the Corner Daycare (Northern Suburbs)
- v. Women's agricultural Society (Lindy, Deep South) with Jane, Maureen, Carol & Gustao
- vi. Ocean View Special Needs School – special party with Marieta & Trish (donations from the Argus Cycle Tour)
- vii. Special visit with Dell, Computer Company – visited Panorama Palms.
- viii. Paws in the Park, Harfield Village fundraiser
- ix. Mount Nelson 100 Club Christmas Fair
- x. Farewell function for Keith and Tammy on their retirement from Peter Pan Down Syndrome School
- xi. Tea party at Lindy's house for the Deep South members.
- xii. Workshop: Lees – Ukufunda – Read

d) Good bye:

a. Dogs passing:

- i. Maggie May, devoted PAT visitor of Avril Cronje
- ii. Jake, devoted PAT visitor of Cathy Hindon
- iii. Robbie, devoted PAT visitor of Glenis du Toit
- iv. Fraser, devoted PAT visitor of Ellen Merensky



v. Monty, devoted PAT visitor of Jessy Blackshaw

e) Research Projects:

- a. Intervention at Tygerburg Hospital, Tygerbeertjie – hospice for young children with cancer. (Bronwynn with Rosie and Nadia with Shante) North West University – honours project)
- b. Qualitative interviews with volunteers (SU Honours student) – new project
- c. School project in (Karin Steenkamp) Polokwane – “Investigating the effect of pets on blood pressure of residents of Centenary House”

f) Other

- a. Thank you to Joana du Toit for translation. We now have some important documents in Afrikaans: Handleiding vir lede en algemene vrae oor PAT
- b. Whale of a Waggle Walk 2013 in Hermanus raised R1030
- c. An exhibition was held at Sterloop Pet Shop Dog Show (Polokwane)
- d. Royal Canin sponsored a further 6 months dog food for the Includid Home dogs
- e. Somerset West Book Fair for 2014 is currently being held, 5-8 June 2014 – and after two days we have raised R4367.
- f. The 2013 book fairs, at Somerset West Mall (R7700) & Cavendish Square (R13665) raised a total of R21 365!
- g. A donation of R10 000.00 was made by the Helderberg Sunrise Rotary Club, Somerset West for the Lees-Ukufunda-Read programme.
- h. A donation was received from the estate of Ilidia de Sousa from observatory in the amount of R5000.

## 5. Guest Speaker: Jenny Morris

Jenny Morris, well known South African chef, entertained the AGM with personal accounts and amusing anecdotes from her life. She also shared her own very personal experience of the support pets can bring during illness, recounting how her pets dogs had been an enormous support during her life threatening illness nearly six years ago.

## 6. PAT Financial Report

Margie Wood presented the unaudited Financial Statement for 2013/2014, attached as Attachment B.



Margie reminded members that the year before last, 2012, almost saw PAT fold as an organisation due to lack of funds, but that due to the incredible support and action by volunteers the charity has been saved.

In 2012/2013 the charity made only R4,000 profit. In 2013/2014 we made a lot more, and that was down to a lot of services being donated – for example, no charges for the website, for hosting services, donated services by the auditors, Marx Gore, insurance being sponsored and donations from The Faircare Group.

Margie also mentioned that the READ funds were still kept independent from the main PAT funds, as money had been donated to PAT specifically for the READ project. Of the original R15,000 that had been donated a few years ago, there was still R6,626 remaining. Some of the R15,000 had been used to buy new branded merchandise for the READ programme and the cost of this would be recovered from sales of the merchandise.

Other points raised were as follows:

- a) Donations for the period 2013/2014 were R25,500.
- b) The membership fee was to remain at R150 per annum, which is only R12.50 per month. It is very important that members pay their annual fees as they pay for the Public Liability Insurance and members are required to pay membership fees to be covered by this insurance when visiting.
- c) It remains that Friends would not be subject to an annual membership fee, but any donation would be welcomed.
- d) Margie confirmed that invoices will be sent to all members, for their records. It was confirmed that Public Liability insurance is currently in place, and that it allows for up to 100 members. If the membership increases, we will amend the policy.
- e) During the year 2013/2014 PAT:
  - a. Was able to buy new stock of branded golf shirts, sweatshirts and bandanas, the cost of which will be recovered on sales;
  - b. Took on the services of a part time administrative assistant, at a very small expense, to assist the Chair and Vice Chair with various tasks, a student at Stellenbosch Khama Diergaardt;
  - c. Made a profit of R41,000 which has enabled the charity to have sufficient funds to continue operating;
- f) There is currently a balance of R48,000 in the bank.
- g) There is however R13,500 outstanding in membership fees – Margie again reiterated the need for members to please pay these as soon as they are due.



h) Margie asked if there were any queries, and as none were forthcoming she concluded her presentation.

## 7. Guest Speaker: Taryn Blyth

Taryn Blyth, Animal Behaviour Practitioner, current member of the PAT Advisory Board and previous PAT visitor, gave a very information and pertinent talk on “Stress and your Dog”. The talk was aimed at being able to recognise when your dog was stressed or in a stressful situation and how to deal with it, and to recognise the warning signs to stop your dog being put into stressful situations.

A copy of the talk is available is [www.pat.org.za/index.php/about-pat/research](http://www.pat.org.za/index.php/about-pat/research).

## 8. PAT Executive Committee and Committee Elections

Charmaine French thanked Marieanna le Roux, Bronwynn Douglas, Sue Joyce and Margie Wood for their services during the past year. She then announced the nominated candidates for the positions of Chair, Vice-Chair and Treasurer. No nominations were received for Secretary and this position remains open.

The following appointees were confirmed as the newly elected committee for the period 2014/2015, with one vacancy, Secretary.

### *PAT Executive Committee*

Dr Marieanna le Roux	Chair
Bronwynn Douglas	Vice Chair
Margie Wood	Treasurer

### *Pat Non-executive Committee*

Dr Karen Steenkamp  
Dr Louise Botha  
Willemien Pouwel  
Dr Magdie van Heerden

The members present accepted the nominations unanimously.

It was also confirmed that Taryn Blyth and Yolande Ginsberg would remain on the Advisory Panel.

## 9. Administrative matters

a) It was confirmed that the above appointments would be notified to the Department of Social Development. It was further confirmed that the correct registered address, as below, would again be notified to the Department of Social Development in the hope that it would be accurately reflected on its website.

*Physical Address*  
9 Cecil Road



Claremont  
7708

*Postal Address*  
Suite 127  
Private Bag x26  
Tokai  
7966

- b) It was noted that PAT is still looking for someone to take on the administrative roles of secretary and membership secretary. It was asked that those present at the AGM please consider volunteering or consider people they know who may consider taking on the position.
- c) It was confirmed that the proposed date for the next AGM would be the 6 June 2015.

## **10. Thank you**

Marieanna le Roux thanked the following on behalf of PAT:

- Guest speakers: Jenny Morris and Taryn Blyth
- Dancing with Dogs demonstration: Mariette du Toit & Lily, Irene Modlin and Shanti, and Lynette Marais.
- Our sponsors for the raffle today: Glenelly Wine Estate in Stellenbosch, Mount Nelson Hotel, Vondi's Pet Shop in Sea Point, Lucky Dog, Sue Joyce
- Mike Wood for the music
- Our area co-ordinators for the past year:
  - Marike Kotze (Northern Suburbs)
  - Lindy Croxford (Deep South)
  - Avril Cronje (Southern Suburbs)
- Our three new area co-ordinators:
  - Willemien Luckhoff Pouwels (Northern Suburbs)
  - Sherri Ferinha (Southern Suburbs)
  - Mariette du Toit (Atlantic Sea Board)
- All the other area co-ordinators not here today:
  - Louise Botha (Hermanus),



- Elaine Swanepoel in George,
- Glenda Walters in Port Elizabeth,
- Karin Steenkamp in Polokwane and
- Joan Marshall in East London
- Assessor: Yolande Ginsberg and Jorisna Bonthuys who has now joined the team.
- The PAT EXCO
  - Sue Joyce (secretary)
  - Margie Wood (treasurer)
  - Bronwynn Douglas (vice-chair)
- Students
  - Michelle Gerber for photos taken and
  - Khama Diergaardt for the admin and all the other help
- Raffle – for organising, Mariette du Toit
- Book Fairs in Somerset Mall & Cavendish Square
  - All the volunteers working at the different book fairs and donating books.
- READ program, Nici Reed, who has been Marieanna's right hand help
- Pinelands North Primary School for the hall
- Julie McFarlane who designed the READ posters for free
- Helpers in setting up the AGM

## 11. Raffle Prize Draw

Mariette du Toit and Bronwynn Douglas conducted the raffle prize draw. The Glenelly wine was won by Gwen Burgess, the Mount Nelson Tea for Two by Marieanna le Roux, the Lucky Dog donation by Jenny Aling and the Jenny Morris cookbook by Lindy Croxford. Vondi's vouchers and biscuits were received by lucky attendees who had lucky stickers under their chairs.



## **12. Dancing with Dogs Demo**

We were very fortunate to be given a demonstration by the Dancing with Dogs team, two members, Mariëtte du Toit and Irene Modlin, who are also PAT visitors.

## **13. Adjournment**

Charmaine French brought the meeting to a close.

The meeting was adjourned at 12.00 pm, and all attendees retired for refreshments, and muffins kindly donated by Jenny Morris.

Minutes submitted by: Bronwynn Douglas

Minutes approved by: Marieanna le Roux



## Attachment A

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### Attendance

- |                                |                                |
|--------------------------------|--------------------------------|
| 1. Becker, Francine            | 25. Luckoff Pouwels, Willemien |
| 2. Bernstein, Barbara          | 26. Masson, Lynne              |
| 3. Blackshaw, Jessie           | 27. Merensky, Ellen            |
| 4. Blyth, Taryn                | 28. Modlin, Irene              |
| 5. Bonthuys, Jorisna           | 29. Moolman, Yolande           |
| 6. Burgess, Gwen               | 30. Morgenroth, Britta         |
| 7. Chandler, Andie,            | 31. Morgenroth, Kristina       |
| 8. Chandler, Andrew            | 32. Morgenroth, Marina         |
| 9. Cronje, Avril               | 33. Morgenroth, Thomas         |
| 10. Croxford, Lindy            | 34. Morris, David              |
| 11. De Beer , Lita             | 35. Morris, Jenny              |
| 12. Diergaardt, Khama          | 36. Nel, Rina                  |
| 13. Dobson, Diane              | 37. Parker, Marieta            |
| 14. Douglas, Bronwynn          | 38. Rawlins, Maureen           |
| 15. Du Toit, Mariette          | 39. Rawlins, Carole            |
| 16. French, Charmaine          | 40. Reed, Nici                 |
| 17. Gerber (student), Michelle | 41. Regan, Pam                 |
| 18. Heitman, Skye              | 42. Salmon, Norma              |
| 19. Jones, Keith               | 43. Scott, Jude                |
| 20. Joyce, Sue                 | 44. Shenker, Nadine            |
| 21. Keogh, Eileen              | 45. Van Heerden , Magdie       |
| 22. Lay, Gillian               | 46. Van Niekerk, Bretchen      |
| 23. Le Roux, Marieanna         | 47. Wood, Margie               |
| 24. Loots, Anene               |                                |



## Apologies

1. Botha, Louise
2. Du Toit, Joana
3. Farinha, Sherri
4. Ginsberg, Yolande
5. Hardes-Williams, Jill
6. Hartley, Paddy
7. Kew, Daphne
8. Kidson, Gail
9. Levy, Beryl
10. Raats, Terry
11. Rynhoud, Betty
12. Schmid, Sabine
13. Thompson, Angela
14. Vink, Traci
15. Vollmer, Heidi
16. Walters, Glenda
17. Walters, Henry
18. Wiggett, Cindy



**BALANCE 2014**

**Pets as Therapy  
Comparative Balance Sheet  
UNAUDITED**

<b>ASSETS</b>	<b>28/02/2014</b>	<b>28/02/2013</b>
Current Assets		
Petty Cash	-7.62	-7.62
Saving Bank Account	0.00	0.00
Bank Account - ABSA	51,178.42	21,554.79
<b>Total Cash</b>	<b>51,170.80</b>	<b>21,547.17</b>
Accounts Receivable	4,770.00	3,110.00
Allowance for Doubtful Accounts	0.00	0.00
<b>Total Receivable</b>	<b>4,770.00</b>	<b>3,110.00</b>
Purchase Prepayments		
Other Receivables	690.00	690.00
Inventory	6,465.44	6,465.44
Prepaid Expenses	2,612.50	2,612.50
<b>Total Current Assets</b>	<b>65,708.74</b>	<b>34,425.11</b>
<b>Fixed Assets</b>		
Computer Equipment	10,402.56	10,402.56
Accum. Deprec. - Computer Equipment	-4,638.36	-4,638.36
Net - Furniture & Equipment	5,764.20	5,764.20
<b>Total Fixed Assets</b>	<b>5,764.20</b>	<b>5,764.20</b>
<b>TOTAL ASSETS</b>	<b>71,472.94</b>	<b>40,189.31</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Accounts Payable	0.00	8,295.43
Suspense/Opening Balances	0.00	2,191.25
<b>Total Current liabilities</b>	<b>0.00</b>	<b>10,486.68</b>
<b>TOTAL LIABILITIES</b>	<b>0.00</b>	<b>10,486.68</b>
<b>Owners Equity</b>		
Retained Earnings - Previous Year	29,702.63	25,605.45
Current Earnings	41,770.31	4,097.18
<b>Total Owners Equity</b>	<b>71,472.94</b>	<b>29,702.63</b>
<b>TOTAL EQUITY</b>	<b>71,472.94</b>	<b>29,702.63</b>
<b>LIABILITIES AND EQUITY</b>	<b>71,472.94</b>	<b>40,189.31</b>



## INCOME 2014

### Pets as Therapy

#### Comparative Profit and Loss Statement

#### UNAUDITED

	Actual 28/02/2014	Actual 28/02/2013
<b>REVENUE</b>		
<b>Sales Revenue</b>		
Sales - T-Shirts	851.00	2,530.00
Sales - Bandana's	217.50	0.00
Sales - Xmas Fair	2,010.00	0.00
Sales - Cards	0.00	140.00
Sales - Paws in the Park	450.00	0.00
Sales - Books	21,858.00	18,997.00
Sales - Raffle Tickets	275.00	0.00
Donations	25,705.75	9,988.76
Membership Fees	11,155.00	2,725.00
<b>Net Sales</b>	<u>62,522.25</u>	<u>34,380.76</u>
<b>Other Revenue</b>		
Miscellaneous Revenue	1,150.00	1,253.00
<b>Total Other Revenue</b>	<u>1,150.00</u>	<u>1,253.00</u>
<b>TOTAL REVENUE</b>	63,672.25	35,633.76
<b>EXPENSE</b>		
<b>Cost of Goods Sold</b>		
COS - T-Shirts	0.00	2,967.40
COS - Xmas Fair	1,803.98	0.00
Book Sale Expenses	1,637.32	770.00
Purchase Discounts	0.00	-0.43
<b>Total Cost of Goods Sold</b>	<u>3,441.30</u>	<u>3,736.97</u>
<b>General Expenses</b>		
Accounting	1,245.37	0.00
Advertising & Promotions	1,710.10	0.00
Bank Charges	1,833.85	1,763.63
Badges	0.00	1,083.00
Courier & Postage	72.60	1,301.99
Depreciation Expense	0.00	0.00
Donations	1,707.92	1,066.30
Gifts & Flowers	870.00	0.00



	<b>Actual</b> 28/02/2014	<b>Actual</b> 28/02/2013
Insurance	3,391.80	4,882.50
Motor Vehicle - Fuel	2,076.00	4,431.54
Printing & Stationery	85.00	1,891.19
Telephone & Fax	0.00	159.00
Travel & Entertainment	3,468.00	5,839.00
Venue Hire	1,000.00	0.00
Web Hosting & Computer Exp	1,000.00	4,172.70
Workshops & Lectures	0.00	1,208.76
<b>Total General Expenses</b>	<b>18,460.64</b>	<b>27,799.61</b>
<b>TOTAL EXPENSE</b>	<b>21,901.94</b>	<b>31,536.58</b>
<b>NET INCOME</b>	<b>41,770.31</b>	<b>4,097.18</b>